



**Sanilac Intermediate Board of Education  
Regular Meeting November 20, 2023**

**Feature Program - Graphics**

Tina VanConant, Graphics Instructor, provided the Board Members with a tour and an overview of Graphic Arts Program.

Mike Kiley, Vice-President, called the regular meeting of the Sanilac Intermediate School District Board of Education to order November 20, 2023 at 5:50 p.m., at the Sanilac Career Center, 175 East Aitken Road, Peck, Michigan. Members present: Amy Dumaw, Carolyn Stoutenburg, Paul Burgess, Jill Prouse and Mike Kiley. Absent: Shawna Lentner and Louise Blasius. Also present: Duane Lange, Gail Denton, Julie Orchard and Val Hartel, CPA.

II. Mike Kiley, Vice-President, welcomed guests.

Mike Kiley, Vice-President, asked for any request to speak to the SISD Board.

**Public Comment:** None

III. Moved by Dumaw; supported by Stoutenburg to approve the addition of Item F under the Consent Agenda. Motion carried (5-0).

Moved by Burgess; supported by Stoutenburg to approve the consent agenda as presented.

A. Review and Consideration of Agenda: Approved the Agenda with the addition of Item F: Maternity Leave - Delany Bowerman under the Consent Agenda.

B. Consideration of Minutes: Approved minutes from: Regular Meeting – October 16, 2023

C. Consideration of Monthly Bills: Approved payment of monthly bills as follows:

General Education	\$267,595.74
Special Education	\$872,840.05
Career-Technical Preparation	\$610,242.32
Special Revenue Funds	<u>\$1,361.60</u>
Total	\$1,752,039.71

D. Consideration of Monthly Budget Report: Approved.

E. Resignation of Staff – Justine Paugh, Speech Therapist: The Sanilac ISD Board of Education accepted the resignation of Justine Paugh as a Speech Therapist effective December 1, 2023.

F. Maternity Leave – Delany Bowerman: The Sanilac ISD Board of Education accepted the maternity leave request of Delany Bowerman effective March 22, 2024.

Motion carried (5-0).

IV. Action Items

A. **2022-2023 Financial Audit Report**

Moved by Dumaw; supported by Prouse to approve the 2022-2023 Financial Audit Report as presented by Valarie Hartel from Anderson, Tuckey, Bernhardt & Duran, P.C. Motion carried (5-0).

B. **Board Policy Revisions (Second Reading)**

Moved by Prouse; supported Burgess to approve the Board Policy Revisions (Second Reading) of Board Policy 7217: Weapons; Board Policy 8305: Information Security and Policy 8531: Free and Reduced Meals as presented. Motion carried (5-0).

C. **2024-25 School Year County Calendar**

Moved by Dumaw; supported by Stoutenburg to approve the County Calendar as presented for the 2024-2025 School Year. Motion carried (5-0).

**D. Approval of Maple Valley Elementary Gym Roofing Bids**

Moved by Burgess; supported by Prouse to approve the low bid from Zimmer Roofing (Port Huron) in the amount of \$39,867 for the Maple Valley Elementary Gym Roof Project. Motion carried (5-0).

**E. Special Education Staffing Update**

Moved by Dumaw; supported by Burgess to approve the internal transfer of Beth Cain from an IST to Program Specialist/Secretary effective November 20, 2023 with permission to post for an IST externally for the Secondary Transition Program. Motion carried (5-0).

**F. Replacement of Engineer & Design Heating/Cooling Units**

Moved by Prouse; supported by Stoutenburg to approve three individual heating/cooling unit bids for the Engineering & Design building. The following bids were approved.

Unit #1 - \$10,100.00 – Orton Refrigerating & Heating

Unit #2 - \$10,100.00 – Orton Refrigerating & Heating

Unit #3 - \$16,800.00 – Orton Refrigerating & Heating

Motion carried (5-0).

**G. Field Trip Request – Biotechnology**

Moved by Dumaw; supported by Prouse to approve Jennifer Schlueter, Bio-Technology Instructor, and 1 student to travel to Grand Rapids from Tuesday, November 28 – Wednesday, November 29<sup>th</sup> to the State Level Farm Bureau High School Discussion Meet Competition. Total cost of the event \$729.00 (Program Fundraiser \$388.00, Student Payment \$20.00, CTSO Account \$321.00). Motion carried (5-0).

**V. Administrative Reports:**

Duane Lange, Superintendent, presented his Administrative Report.

- The annual Sanilac County Association of School Boards meeting will be held Tuesday, November 28<sup>th</sup> starting at 6:00 p.m. with Hors d'oeuvres and 6:30 Dinner with meeting following at the Sanilac ISD/Sanilac Career Center.
- Decembers SISD Board Meeting will be held December 18<sup>th</sup> at the SISD Maple Valley Center.

Duane Lange, Superintendent, presented the Board of Education with a written report from Renee Jansen, Special Education Director, in her absence.

**VI. Local Board Reports:** The Sanilac ISD Board of Education members were given the opportunity to report back from the local school district Board of Education.

**VII.** Mike Kiley, Vice-President, adjourned the meeting at 6:39 p.m.

The next regular meeting will be held on **Monday, December 18, 2023 at 6:00 p.m.** at the SISD Maple Valley Center, 138 Maple Valley Street, Sandusky, MI.

Carolyn Stoutenburg, SISD Board Secretary